

Regular Meeting of the Board of Trustees
Muscatine Art Center
March 17, 2011

Present: Mark Huddleston, Jan Henderson, Caren Luke, Jennifer Conard, Tom Spread, Jeffrey Stone and Becky Wichers.

Absent: David Meloy and Doug Krieger.

Staff: Barb Christensen

President, Tom Spread opened the meeting.

Visitors: No visitors present.

Minutes: It was moved by Becky Wichers, seconded by Jennifer Conard to approve the minutes of the February 17, 2011, regular meeting as distributed. Motion carried.

Bills: It was moved by Caren Luke, seconded by Jeffrey Stone to approve payment of monthly bills totaling \$9,343.56. Motion carried. Tom Spread and Becky Wichers signed the Schedule of Bills by Fund.

Credit Card Expenses - Monthly credit card expenses totaling \$24.95 were approved for payment. Tom Spread and Becky Wichers signed the Monthly Log of Credit Card Expenditures.

COMMITTEE REPORTS:

Collections: Jan Henderson reported.

1) **Muscatine County Civil War Memorial Sculpture housed on Muscatine County Court House Grounds** – The Board discussed a monetary contribution to the Muscatine County Civil War Memorial Fund. Following discussion, it was moved by Jan Henderson and seconded by Becky Wichers to contribute to the Muscatine County Civil War Memorial Fund in the amount of \$2,500 with funds coming from the E. Bradford Burns Trust. Motion carried.

Building & Grounds: Mark Huddleston reported

1) **Art Center Security** - Mark Huddleston reported on additional security project. Report tabled until next meeting.

2) **Walkway Lights** – Jeff Hackett Electric is working on the lights.

3) **Elevators** - FYI report. There is a safety concern with the operating system of the elevator during a fire. Barb Christensen will bring this concern to the City and request funds to correct this safety issue come out of the Building/Grounds Budget.

4) **Muscatine Branching Out and Keep Muscatine Beautiful** will plant shade trees on April 16, 2011 from 8:00 A to Noon. Barb Christensen will work with the groups to ensure trees are planted in the appropriate places. Barb also indicated that volunteers are needed to help plant and she will send a reminder email to the board members.

Finance & Budget: Caren Luke reported.

- 1) **Financials** – No financials received except for the Trust Funds.

Long Range Planning: No report.

Personnel: Barb Christensen reported.

- 1) **Board of Trustee Members** - Several names were discussed for consideration for new Board of Trustee members. Tom Spread will contact these individuals to determine their interest.

- 2) **Summer Intern** - The Friends of the Muscatine Art Center voted to fund a student intern this summer in an amount up to \$1,500. Barb Christensen will contact Miles Dietz, last year's intern, to see if he is interested in the internship.

Program/Publicity: Barb Christensen reported.

- 1) **Committee Name Change:** Barb Christensen and Becky Wichers will meet to discuss name change of the committee to the Education Committee. The name change request and by-law amendment will be included on the April 2011 agenda.

Program Coordinator's Report: Barb Christensen reported.

- 1) **Mosaic Project** reception for Elementary Schools scheduled for Sunday, March 27, 2011, from 1:00 – 5:00 PM.

- 2) **Leadership Muscatine** graduation will be held on Thursday, April 14, 2011.

- 3) **Muscatine County Arts Council** will hold a reception at the end of the Mosaic project on Sunday, April 17, 2011, which will be the final opportunity for public to bid and purchase canvasses.

- 4) **Relay for Life** will make luminaries four times during the spring.

- 5) **Sarah Wilmer Collection** – Dorothy Johnson, Roy J. Carver Professor of Art History, will speak on Saturday, April 30, 2011 at 2:00 PM.

Directors Report: Attached for review.

Unfinished Business: - Tom Spread

- 1) **Sarah Wilmer Display Gallery** – Barb Christensen reported that bids to renovate atrium area by the elevator for future display of this acquisition have not been requested as of this meeting.

New Business: No report

ADJOURN: There being no further business, the meeting adjourned.

Respectfully submitted,
Jan Henderson, Secretary

DIRECTOR'S REPORT
For the month of January 2010
February 17, 2010

Total number of visitors for February 2011
1564

Total number of visitors for February 2010
1662

Total number of visitors Year-to-Date 2011
2690

Total number of visitors Year-to-Date 2010
2421

All figures include outreach program participants

EXHIBITIONS (in the month of February)

January 30, 2011 – March 6, 2011

John Bloom

February 17, 2011 - June 2011

Sarah King Wilmer Collection

EXHIBITIONS (currently on view – March)

March 13, 2011 – April 17, 2011

John Bloom

February 17, 2011 - June 2011

Sarah King Wilmer Collection

OTHER

February 1,

Long- Range planning meeting

February 10,

Friends Board Meeting

February 13,

Alexander Clark Talk in Music Room

February 17,

Muscatine Art Center Board of Trustees meeting

February 18,

Reception for Mary Cownie, New Director of Cultural Affairs

February 26,

Bridal Shower in Studio

February 27,

Leslie Bell Gallery Talk

ACQUISITIONS

Respectfully submitted,

Barbara C. Christensen
Director